



# OMSF Grant-Giving Policies and Procedures

1. Purpose: To ensure alignment between funding recipients and OMSF's mission and program goals, and appropriate grant management and reporting. This policy applies on funding raised by Hosted Projects and other industry consortia, or sourced from non-federal funders.
2. Scope: All recipients of grants and fellowships funded by OMSF, except federal subawards.
3. Application: OMSF Hosted Projects occasionally provide funding to academic collaborators and researchers working on similar or related problems. At the moment, there is no formal application process and funding is approved by the appropriate Governing Board on a case-by-case basis in accordance with their project development goals and bylaws.
4. Scope of work: Each award should have a scope of work attached to the grant agreement. Funds from the OMSF awards are intended to support research activities aligned with OMSF's mission, and specific project goals when applicable. Grants or fellowships are made to organizations (Grantees) to support the work of the named fellow and/or principal investigator ("Recipients"), and reasonable flexibility on how these funds are used is allowed, provided that funds remain to be used to support research activities related to the proposed scope of work. Significant deviations from the proposed scope of work will require OMSF's approval.
5. Grant Period: Grant period will be defined in the grant agreement between OMSF and Grantee, and in consultation with the Recipient.
6. Reporting Requirements: Principal Investigators are expected to provide an annual report at minimum, which will include a brief project report and financial statement. Additional reporting requirements may be specified in the grant agreement. For example, Recipients may be required to participate in regular Hosted Project virtual meetings, or send updates to the Governing Board via email or other written forms.

7. No-Cost Extension: Unused research funds may be carried over to the following year, and requests for no-cost extensions will be considered at the end of the overall grant period and upon receipt of an annual report. Grant reports and any reporting inquiries should be sent to [grants@omsf.io](mailto:grants@omsf.io)
8. Allowable Expenses & Indirect Costs: Only direct costs in support of activities and supplies required to perform research described in Scope of Works are allowed, such as stipends or salary support for the researchers contributing to the project, employer portion of health benefits and other standard fringe benefits, travel in support of the project activities or attendance of scientific meetings, and materials and supplies for the project performance (personal computing supplies, software subscriptions, lab equipment and materials, etc.). As a small nonprofit organization striving to maximize the amount of funding spent on research projects, OMSF does not allow any kind of indirect costs or fees charged to the grant.
9. Intellectual Property Rights: OMSF supports and promotes policies that enable results and technologies to have the broadest reach and impact. To this end, all newly developed software must be made available through permissive open source licenses as described more fully below. Other technology and intellectual property rights (such as patents) must be made freely available for all academic and non-commercial use, and where intellectual property rights are commercialized, they must generally be subject to non-exclusive commercial licenses that enable broad availability and dissemination.
10. Licensing and Intellectual Property: OMSF's mission is to facilitate collaboration and accelerate innovation through rapid dissemination of software, data and knowledge under permissive open licenses via publicly available repositories and platforms. Intellectual property generated through the funded work must be licensed under permissive licenses in compliance with OMSF's Intellectual Policy (see below for more details) and in furtherance of OMSF's mission. OMSF does not require assignment of ownership to any data, published results, or any other intellectual property that results from the work funded by these grants but will have the same rights generally granted to others.

In general, OMSF and contributors to OMSF projects license their project work on these terms:

| Kind of Work | License Terms       |
|--------------|---------------------|
| Software     | <a href="#">MIT</a> |

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| Publications, Documentation, Code Examples in Documentation, Technical Writings | <a href="#">CC-BY-4.0</a>  |
| Media (Images, Audio, Video, Etc.)  | <a href="#">CC-BY-4.0</a>  |
| Data Sets, Databases  | <a href="#">CC0</a>  |
| Website Content   | <a href="#">CC-BY-4.0</a>  |
| Other   | the most permissive, widely accepted license terms available for the kind of work, determined by OMSF at the executive level |

11. Dissemination: OMSF and contributors to OMSF projects license their work on the terms provided below. All software should be released as soon as it is produced via a public online repository, such as GitHub. Data should be shared on publicly available specialized or general repositories, such as Zenodo, Figshare, etc. Any publications resulting from the funded work must be submitted to a preprint server of the author's choice (such as bioRxiv, medRxiv, arXiv, or any appropriate preprint repository), at or before the first submission to a journal. Exceptions may be considered on a case-by-case basis if it can be demonstrated that early public sharing of software, data or publications will be counterproductive or damaging for the project.
12. Funding Acknowledgment: Recipients should acknowledge support from OMSF and specific project fund in publications and presentations that may result from the funded work.